

SHRI VISHWAKARMA SKILL UNIVERSITY
(Enacted by the Act 25 of 2016, State of Haryana)
DUDHOLA, PALWAL



**Minutes of the 31st Meeting of
Executive Council
held on
18.01.2024 at 10:00 AM**

Through Physically / Zoom Meeting application



SVSU
SHRI VISHWAKARMA SKILL UNIVERSITY
(Enacted under Government of Haryana, Act No. 25 of 2016)

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Ref. No. SVSU/EC/2024/Acad. Branch/ 1000

Dated: 22 -01-2024

To,
All the members of Executive Council
Shri Vishwakarma Skill University, Dudhola, Palwal

Subject: Minutes of the 31st meeting of the Executive Council held on 18th January, 2024.

Sir/Madam,

Kindly find the enclosed herewith minutes of the 31st meeting of the Executive Council held on 18th January, 2024 at 10:00 AM through physically / ZOOM meeting online platform. The discrepancies, if any, in recording of minutes may be intimated to the office within 04 days from the date of receipt of the minutes.

Yours faithfully



Registrar

D.A.: as above

Endst. No SVSU/EC/2024/Acad. Branch/1000

Dated:22-01-2024

A copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Hon'ble Chancellor, SVSU Dudhola, Palwal.
2. The Director General Skill Development and Industrial Training Department Haryana.
3. OSD to Vice-Chancellor for the kind information of the Vice-Chancellor, SVSU.
4. PA to Registrar for information of the Registrar, SVSU.

MINUTES OF THE 31st MEETING OF EXECUTIVE COUNCIL

The 31st meeting of the Executive Council of Shri Vishwakarma Skill University, Haryana was held on 18.01.2024 at 10:00 AM through physically / online mode using ZOOM meeting application.

Following were present in the meeting:

1	Sh. Raj Nehru Hon'ble Vice-Chancellor, Shri Vishwakarma Skill University (SVSU)	Chairman
2	Sh. Bhupender Singh, HCS Nominee, The Administrative Secretary to Govt. Haryana, Finance Department	Member
3	Sh. Ranbir Sangwan Nominee, The Administrative Secretary to Govt. Haryana, Technical	Member

	Education Department	
4	Sh. Vijendra Kumar, IAS The Administrative Secretary to Govt. Haryana, Skill Development and Industrial Training Department	Member
5	Dr Vishal Sharma Nominee ,The Administrative Secretary to Govt. Haryana, Higher Education Department	Member
6	Miss. Neha Nominee, The Mission Director, Haryana Skill Development Mission	Member
7	Prof. (Dr.) Tankeshwar Kumar Vice-Chancellor Central University Mahendergarh	Member
8	Prof. (Dr.) Dinesh Kumar Vice-Chancellor Gurugram University	Member
9	Prof. (Dr.) S.N Sachdeva Vice-Chancellor Kurukshetra University	Member
10	Prof. (Dr.) R.K Mittal Vice-Chancellor Ch. Bansi Lal University	Member
11	Prof. (Dr.) Sujata Shahi Vice-Chancellor IILM Gurugram	Member
12	Sh. B.B Gupta, Sr President JBM Group	Member
13	Prof. Suresh Kumar Dean, Centre for Research & Innovation, Skill Internship Cell and Proctor	Member
14	Prof. Ashish Srivastava Dean-SFASH, SVSU	Member
15	Prof. Jyoti Rana, Registrar, SVSU	Ex officio Secretary

The meeting commenced with the Registrar & Member Secretary extending a warm welcome to the Hon'ble Vice-Chancellor and all esteemed members of the 30th Executive Council (Emergent). Additionally, the Registrar expressed gratitude to all the members for dedicating their valuable time to be present at the meeting. With the permission of the Hon'ble Vice-Chancellor, the proceedings of the meeting began.

The agenda items of the meeting were taken up as follows:

EC/31/01: EC/31/01: PROGRESS REPORT OF THE UNIVERSITY–PRESENTATION BY VICE CHANCELLOR.

During the meeting, the Hon'ble Vice-Chancellor presented a comprehensive overview of Shri Vishwakarma Skill University's (SVSU) remarkable achievements of the last quarter. The discussion encompassed the university's notable progress in infrastructure development, academic excellence, and the availability of resources.

Furthermore, the Hon'ble Vice-Chancellor highlighted the initiation of the MBA Executive Program for working professionals, featuring foundational courses in HR, Marketing, and Finance. Details were provided about the successful implementation of various labs, including Robotic Lab, Mechatronics Lab, Mechanical Workshop, MLT Lab, Hospitality Lab, Civil Lab, and Language Lab.

The Vice-Chancellor also reported on significant collaborations with industry partners such as Cantabil, Spencers, E-Ashwa, Auto Lek, All India Chartered Accountant Society, Country Inn & Suites by Radisson, Usha International, SkyWays, Dayton, and Sarvatra Group for student upskilling. Additionally, new Memoranda of Understanding (MoUs) with Udaan IAS, J&K Bank, AIC-Bimtech, and NASSCOM were approved.

An update was provided on the successful placement of 81% of students from the 2022-23 session. The committee was informed that the university's campus is fully operational, with the completion of the Helipad construction. The inauguration of 10 buildings was inaugurated by the Hon'ble Chief Minister of the Government of Haryana on 20.11.2023.

The Hon'ble Vice-Chancellor also shared the formulation of Standard Operating Procedures (SOPs) for the sale of vegetables cultivated in the Agriculture farm of SVSU Campus. Additionally, updates were given on the progress of affiliated schools, highlighting student achievements in sports and cultural activities.

Additionally, the Hon'ble Vice-Chancellor provided updates on the progress of the university's affiliated schools, shared achievement of Schools students in sports and various cultural activities.

In the realm of international collaboration, the Vice-Chancellor mentioned signed MoUs and upcoming collaborations in the pipeline. The committee expressed their admiration for the university's leadership in infrastructure development and innovative initiatives.

EC/31/02: CONFIRMATION OF THE MINUTES OF THE 28th, 29th AND 30th MEETING OF THE EXECUTIVE COUNCIL HELD ON 26.09.2023, 18.11.2023 AND 15.12.2023.

Registrar of SVSU, informed to all members of the Executive Council that the minutes of the 28th, 29th and 30th Executive Council Meeting had been circulated for comments, and she further reported that no comments were received on the circulated minutes.

The Council considered and confirmed the minutes of the 28th, 29th and 30th Executive Council Meeting.

EC/31/03: THE ACTION TAKEN REPORT ON THE VARIOUS DECISIONS TAKEN IN THE 28th, 29th AND 30th EXECUTIVE COUNCIL MEETING HELD ON 26.09.2023, 18.11.2023 AND 15.12.2023.

Registrar of SVSU, presented the action taken report of the 28th, 29th and 30th meeting of the Executive Council held on 26.09.2023, 18.11.2023 and 15.12.2023.

No Comments were received from any of the members.

The council noted the action taken on the various decisions of the meeting and approved the agenda.

EC/31/04: TO CONSIDER AND APPROVE THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE FOR MAKING SELECTION FOR THE VARIOUS NON-ACADEMIC POSTS ON CONTRACTUAL AND DEPUTATION BASIS VIDE ADVERTISEMENT NO. SVSU/ 2023/ ESTT. / CONT./ 011 & ADVERTISEMENT NO. SVSU/ 2023/ ESTT. / NT/ DEPUTATION/ 001.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and approved the agenda

EC/31/05: TO CONSIDER AND APPROVE THE ORDINANCE FOR PROMOTION OF RESEARCH IN UNIVERSITY.

Registrar of SVSU, presented the agenda of Policy.

In pursuance of the provisions of section 7(a,r &X) of Shri Vishwakarma skill University act, 2016 the executive council approved the ordinance related to the research

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/31/06: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO STATUTE OF UNIVERSITY REGARDING INSERTION OF DESIGNATION OF OFFICERS.

Registrar of SVSU, presented the agenda

In pursuance of the provisions of section 7(a,r &x) of Shri Vishwakarma skill University act, 2016 the executive council approved the ordinance related to the research in the university.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/31/07: TO CONSIDER AND APPROVE THE ORDINANCE FOR TALENT ATTRACTION & RETENTION IN THE UNIVERSITY.

Registrar of SVSU, presented the agenda

In pursuance of the provisions of section 7(a,r &x) of Shri Vishwakarma skill University act, 2016 the executive council approved the ordinance related to talent attraction & retention of employees of the university.

The typing error mistake in the para Flexi hours is rectified and annexure is attached with the agenda. It needs to be read as corrected and as under:

Further, Mothers and Fathers with newly born babies of upto 2 years may be allowed to work in online mode 1 day/week or one week at a stretch with a minimum gap of 2 months for maximum of 30 days on prior approval of competent authority. However, it will not be a matter of right and subject to no impact on work and on recommendation and justification of the head of skill faculty /branch. In case of both parents working in the university, shall not avail this together.

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/31/08: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO ORDINANCE REGARDING CAREER ADVANCEMENT SCHEME (CAS) FOR VARIOUS TEACHING POSTS.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/31/09: TO CONSIDER AND APPROVE THE HOSTEL ORDINANCE OF SVSU.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and approved the agenda.

EC/31/10: TO CONSIDER AND APPROVE THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE FOR MAKING APPOINTMENT TO THE PROMOTIONAL POSTS OF VARIOUS GROUP A & B NON-ACADEMIC POSTS.

The recommendations of Establishment committee & Selection committee along with the recommendation for the relaxation cases was put up before the Competent Authority for approval and decision of Competent Authority was reported to the Council as under:

"In light of the current challenges faced by our organization and the need to mitigate attrition, I am of the considerate view that we need to retain people through motivating them and retain them so that the work requirements of SVSU don't suffer. As the ordinance is empowering the Competent Authority, I as a Vice Chancellor, agree and allow to grant relaxation of up to one year, as per rules mentioned in ordinance for the prescribed minimum tenure required for promotions. This shall be applicable to all such employees for this year 2023-24 only.

However, the cases in which promotions has been recommended with relaxation upto one year in minimum eligibility for promotions will not be eligible to get any financial benefits of higher

position (the promoted one) now. The financial benefits shall be provided subject to completion of minimum qualifying service without relaxation required as per recruitment rules of the University for the said post.

Further, the cases in which promotions has been recommended on fulfilling the minimum eligibility for promotions and without relaxation shall be provided financial benefits from the date of joining on the promoted positions.

An undertaking must be submitted by recommended candidates for accepting the promotions on these terms and conditions

Further, these approvals are subject to the condition that all other necessary promotion conditions are fulfilled as per the recruitment rules of the University. (e.g. APAR, Availability of posts etc)

The Council approved the same and thereafter the recommendations of Establishment committee for promotion to the following posts were placed before the Council and the Council approved the same as under with effect from the date of their joining: -

Sr. No.	Name of the Employee	Promoted to the Post
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Promotion to the post of SDO (Civil)

1.	Sh. Naresh, JE(Civil)	SDO (Civil)
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Promotion to the post of SDO (Electrical)

1.	Sh. Dheeraj Kamboj, JE(Electrical)	SDO (Electrical)
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Promotion to the post of Assistant Registrar

1.	Sh. Sombir Singh Sheoran, Superintendent	Assistant Registrar,
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Promotion to the post of Superintendent

4.	Sh. Sunder, Assistant	Superintendent
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5.	Sh. Shakeel Ahmad, Assistant	Superintendent
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The promotion to the post of Assistant Registrar and Superintendent are after relaxation of upto one year as per Clause No.18 of Recruitment Rules of the university and they will start receiving financial benefits in the promoted post on completion of 5 years qualifying service in the feeder cadre.

The Council considered and Approved the agenda.

EC/31/11: TO CONSIDER AND APPROVE THE PROCEEDINGS OF DEPARTMENTAL PROMOTION COMMITTEE FOR MAKING APPOINTMENT TO THE PROMOTIONAL POSTS OF VARIOUS GROUP C & D NON-ACADEMIC POSTS.

The recommendations of Department Promotion committee along with the recommendation for the relaxation cases was put up before the Competent Authority for approval and decision of Competent Authority was reported to the Council as under:

"In light of the current challenges faced by our organization and the need to mitigate attrition, I am of the considerate view that we need to retain people through motivating them and retain them so that the work requirements of SVSU don't suffer. As the ordinance is empowering the Competent Authority, I as a Vice Chancellor, agree and allow to grant relaxation of up to one year, as per rules mentioned in ordinance for the prescribed minimum tenure required for promotions. This shall be applicable to all such employees for this year 2023-24 only.

However, the cases in which promotions has been recommended with relaxation upto one year in minimum eligibility for promotions will not be eligible to get any financial benefits of higher position (the promoted one) now. The financial benefits shall be provided subject to completion of minimum qualifying service without relaxation required as per recruitment rules of the University for the said post.

Further, the cases in which promotions has been recommended on fulfilling the minimum eligibility for promotions and without relaxation shall be provided financial benefits from the date of joining on the promoted positions.

An undertaking must be submitted by recommended candidates for accepting the promotions on these terms and conditions

Further, these approvals are subject to the condition that all other necessary promotion conditions are fulfilled as per the recruitment rules of the University. (e.g. APAR, Availability of posts etc)

The Council approved the same and thereafter the recommendations of Establishment committee for promotion to the following posts were placed before the Council and the Council approved the same as under with effect from the date of their joining: -

Sr. No.Name of the Employee

Promoted to the Post

Promotion to the post of Assistant

- | | |
|--------------------------------|-----------|
| 1. Sh. Inderjeet ,Store Keeper | Assistant |
| 2. Sh. Karan ,Clerk | Assistant |
| 3. Sh. Sumit ,Clerk | Assistant |

The promotion to the post of Assistant is after relaxation of upto one year as per Clause No.18 of Recruitment Rules of the university and they will start receiving financial benefits in the promoted post on completion of 5 years qualifying service in the feeder cadre.

The Council considered and Approved the agenda.

EC/31/12: TO CONSIDER AND APPROVE 3% PERFORMANCE BASED ANNUAL INCREMENT ON THE SANCTIONED 12 CONTRACTUAL POSTS BY FINANCE DEPARTMENT GOVT. OF HARYANA.

Registrar of SVSU, presented the agenda

No observation was received from any of the members.

The Council considered and Approved the agenda.

EC/31/13: TO CONSIDER AND APPROVE THE REVISED SALARY, INCREMENT AND THE TENURE OF THE POST JOINT DIRECTOR FOR ASSESSMENT & CERTIFICATION DEPARTMENT AND ALSO INCREMENT WITH OTHER POSTS OF ACD UNDER SFS, SVSU.

Registrar of SVSU, presented the agenda

No observation was received from any of the members.

The Council considered and Approved the agenda.

EC/31/14: TO REPORT THE RECRUITMENT PROCESS INITIATED BY UNIVERSITY ON VARIOUS ACADEMIC AND NON-ACADEMIC POSTS (GROUP C&D).

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and Noted the agenda.

EC/31/15: TO REPORT THE JOINING OF MS. SHALINI NASSA ON THE POST OF ASSISTANT VIDE ADVT. NO. SVSU/ 2020/ ESTT. / NT C/010.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and Noted the agenda.

EC/31/16: TO REPORT THE EXTENSION OF APPOINTMENT TERM (THROUGH FRESH CONTRACT) OF CONTRACTUAL EMPLOYEES WORKING IN SVSU.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and Noted the agenda.

EC/31/17: TO REPORT THE AMENDMENT IN EXISTING UNIVERSITY FUNCTIONAL STRUCTURE.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and Noted the agenda.

EC/31/18: TO REPORT THE DECISION OF VICE-CHANCELLOR AS PER 28TH EC AGENDA NO EC/28/09.

Registrar of SVSU, presented the agenda

No Comments were received from any of the members.

The Council considered and Noted the agenda.

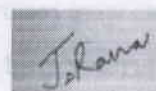
At the end HVC also updated the status of Mr. Sanjeev Tayal, OSD to VC (In compliance to agenda no. EC/23/01 of 23rd EC meeting (Emergent) held on dated 28.06.2022) that University had sent letters for verification three times of dated 25.07.2023, 04.12.2023, 16/01/2024. However the report is still awaited from the EIILM University, Sikkim. The response if received will be updated in the next meeting.

VC, SVSU also informed about the allocation of rooms on twin sharing basis to staff members without charging extra in boys/girls hostel since the accommodation for staff is under process.

At the end, Mr B.B Gupta ,Sr President JBM Group, appreciated the efforts of university and congratulated Vice Chancellor of SVSU.

Sh. Vijendra Kumar, IAS, The Administrative Secretary to Govt. Haryana, Skill Development and Industrial Training Department also complemented Vice Chancellor, SVSU for good progress done by the university and also mentioned that the university must ensure compliance to any financial rules and approvals as that is important.

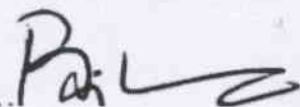
The meeting ended with a vote of thanks to the chair.



Registrar,

SVSU

Approved



Raj Nehru
(Vice-Chancellor), SVSU